

Personal Driver in Victoria Island, Lagos State

Recruitment Manager: Globalclique HR

Job Title: Personal Driver in Victoria Island, Lagos State

Job Type: Full-Time

Job Description:

We are seeking a reliable and experienced Personal Driver to provide safe and efficient transportation for our executive in Victoria Island, Lagos. The ideal candidate will be punctual, courteous, and committed to ensuring a smooth and enjoyable travel experience. This role includes maintaining the vehicle in excellent condition and occasionally assisting with other errands and tasks.

Requirements:

Valid driver's license with a clean driving record.

Proven experience as a Personal Driver, Chauffeur, or similar role.

Familiarity with GPS and navigation systems, with a strong knowledge of local routes and traffic patterns.

Excellent time management and punctuality.

Ability to maintain confidentiality and discretion.

Strong communication and interpersonal skills.

High school diploma or equivalent.

Physical capability to assist with lifting and carrying as needed.

Professional and well-groomed appearance.

Job Responsibilities:

Safely drive the executive to and from destinations, including work, meetings, and appointments.

Maintain the cleanliness, organization, and functionality of the vehicle.

Monitor and schedule regular vehicle maintenance to ensure optimal operation.

Plan routes and adapt to changes, avoiding traffic and minimizing delays.

Assist with loading, unloading, and carrying luggage or other personal items.

Maintain confidentiality and respect the executive's privacy always.

Run occasional errands as requested.

If you are a dependable, professional driver with a commitment to service and safety, we encourage you to apply. Please submit your resume and references to hr@globalclique.net