

# Vacancy: Facility Manager – Victoria Island

## About the Company:

We are a leading firm of Estate Surveyors and Valuers in Nigeria, specializing in property valuation, estate agency, property management, facility management, and real estate consultancy. With a reputation for excellence and integrity, the firm provides tailored solutions to meet diverse client needs in both the private and public sectors.

## Job Summary:

We are seeking a competent **Facility Manager** to manage and maintain properties and infrastructure for a dynamic real estate and consultancy firm. The ideal candidate will ensure smooth operations, safety compliance, and cost-effective management of facilities.

## Responsibilities:

- Supervise maintenance of buildings, equipment, and infrastructure.
- Manage facility services such as security, cleaning, utilities, and waste disposal.
- Develop and implement preventive maintenance schedules.
- Negotiate and oversee service contracts with vendors.
- Monitor budgets and ensure cost efficiency in facility operations.
- Ensure compliance with health, safety, and environmental standards.
- Prepare facility management reports and recommendations.

## Requirements:

- HND / B.Sc. in Estate Management, Engineering, Facilities Management, or related field.

- 3–6 years of proven experience in facility management.
- Knowledge of building systems, mechanical/electrical operations.
- Strong project management and vendor management skills.
- Proficiency in MS Office and facility management software.
- Excellent organizational and problem-solving abilities.
- Ability to manage multiple sites and work under pressure.
- Strong leadership and interpersonal skills.

**Benefits:**

- Competitive salary package.
- Opportunity to work with diverse property portfolios.
- Professional development and career progression.
- Stable and supportive work environment.

**How to Apply:**

Interested and qualified candidates should send their CVs to [hr@globalclique.net](mailto:hr@globalclique.net) using "*Facility Manager in Lagos Island*" as the subject of the email.